

**SPECIAL MEETING  
NOVEMBER 4, 2024**

The regular meeting of the Westmoreland County Housing Authority Board of Commissioners was called to order by Mr. Abraham. The following were present:

Thomas S. Abraham, Vice Chairman  
Joseph A. Dalfonso, Secretary  
Robert T. Regola, Member  
Susan Kohler, Member

Absent: Daniel J. Wukich, Chairman

Also present: Michael L. Washowich, Executive Director  
William J. McCabe Solicitor  
Linda Metz, Executive Administrative Assistant  
Erik Spiegel, Director of Architect and Engineering  
Rachel Fritz, Comptroller

There being a quorum present, Mr. Abraham declared the meeting in session.

**EXECUTIVE REPORT**

Mr. Washowich explained to the board that the special meeting for authorization to complete all transactions regarding NTSS and CTSS projects.

Among items that need to be completed was an easement and encroachment decree for property at Parnassus Manor and

“Typically, you should be able to handle this through a title endorsement,” said Mr. Washowich. “This head attorney won't accept just the title endorsement, so he wants an easement prepared between the Housing Authority and adjoining property owner.”

Meanwhile the parking lot, which dates back to the early 1900s, at the Jeannette Townhouses is located on a paper, but was never dedicated as a public street, he said.

These minor issues need curative action before refinancing for NTSS and CTSS projects.

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Mr. Washowich requested the board to approve the lone item on the agenda which also would give him the authority to take all other action necessary for the project.

**NEW BUSINESS**

Mr. Dalfonso moved, and Mr. Regola seconded a motion to adopt Resolution 2024-12 authorizing easement agreements or other title curative actions; authorizing the execution and delivery of documents required in connection therewith; and authorizing the taking of all other actions necessary to the consummation of the transactions regarding NTSS and CTSS projects.

On a roll call, the motion was carried unanimously.

**ADJOURNMENT**

Mr. Regola moved, and Ms. Kohler seconded a motion to adjourn.

On a roll call, the motion carried unanimously.

Mr. Abraham declared the meeting adjourned.